

CP&R Work Plan (as at 8 June 2022)

Purpose:

This report provides a summary of items due at upcoming meetings.

Recommendation:

1. That Members note the contents of the work plan.

Date	Title	Lead Officer	Purpose of the report	Date First Published
16 JUNE 2022				
16 Jun 2022	Budget and Treasury Monitoring Final Outturn 2021/2022	Sue Leversedge, Business Support Team Leader	This report sets out the final budget outturn position for revenue and capital 2021/2022, and requests approval for transfer to General Fund working balances.	06 April 2022
16 Jun 2022	Progress & Delivery Quarter Four	Darren Mellors, Performance & Programme Manager	Progress & Delivery Quarter Four	06 April 2022
14 Apr 2022	Appointment of Shareholder Representative	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To propose the appointment of the Shareholder Representative of our subsidiary and joint venture companies	06 April 2022
4 Jul 2022	Annual Treasury Management Report 2021/22	Paul Loveday, Corporate Finance Manager	To report on the Treasury Management activities and prudential indicators for 2021/22 in accordance with the Local Government Act 2003	06 April 2022
16 Jun 2022	Asbestos Management Policy	Gary Reeve, Property & Assets Manager	Policy and subsequent guidance on the Council approach to the management of asbestos containing materials	
16 Jun 2022	Levelling Up Fund Resources	Amy Potts, Senior Project Support Officer	The report will provide a LUF update, spend to date, and seek approval for	

			officers to manage remaining expenditure. Follow up from 16th December 2021 CP&R report.
16 Jun 2022	CCTV Service	Grant White, Enterprising Communities Manager	To present options on CCTV Service structure.
28 JULY 2022			
28 Jul 2022	Legal Responsibilities Policy	John Bingham, Assistant Data Protection and Freedom of Information Officer	Policy lists and describes the legislation and regulations that govern information management and highlights the risks both to the organisation and to individuals for failing to comply.
28 Jul 2022	Information Sharing Policy	John Bingham, Assistant Data Protection and Freedom of Information Officer	<p>The information sharing policy provides a framework for the Council and those working on its behalf to provide information to deliver better services, consider the controls needed for information sharing; and make sure that partners sharing information are aware of the Council's Minimum Security Standards for securing information; the obligations of consent; and how to take appropriate account of an individual's objection to the sharing.</p> <p>The updates do not change the expectations of officers or the authority.</p>
28 Jul 2022	Development Management system	Darren Mellors, Performance & Programme Manager	Business Case to procure a new DM system to support a proposed new way of working
28 Jul 2022	Lea Fields Crematorium Business Plan	Ady Selby, Director of Commercial & Operational Services	For Members to approve a two year Business Plan for Lea Fields Crematorium